



NOTICE TO PROCEED

27 DECEMBER 2023

BEAU ESSENCE HEALTH AND BEAUTY INC.

Blk 7A Lot 7, Mahogany Promenade Village,
Brgy. Pulo, City of Cabuyao, Laguna

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Office Supplies and Equipment (LOT 2)** for **City Health Office** under **Request for Quotation No. 100-23-08-1875**, covered by **Purchase Order No. 23-12-0910** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO *PL*
City Administrator

Conforme: **ANDREI RHYZA ALONZO**
Authorized Representative
BEAU ESSENCE HEALTH AND
BEAUTY INC.

Date: *12/27/2023*